## Curriculum Vitae: Mr/Mrs Name Surname

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| 1. **Family name:** | |  | | | | |
| 1. **First name:** | |  | | | | |
| 1. **Date of birth:** | |  | | | | |
| 1. **Citizenship:** | |  | | | | |
| 1. **Civil status:** | |  | | | | |
| 1. **Education:** | |  | | | | |
| *Institution:* | |  | | | | |
| *Dates:* | | YEAR—YEAR | | | | |
| *Degree obtained:* | |  | | | | |
|  | |  | | | | |
| *Institution:* | |  | | | | |
| *Dates:* | | YEAR—YEAR | | | | |
| *Degree obtained:* | |  | | | | |
|  | |  | | | | |
| *Seminars conducted:* | |  | | | | |
|  | |  | | | | |
| *Trainings:* | |  | | | | |
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| 1. **Language Skills: (5=excellent, 1=basic)** | | | | | | |
| *Language* | | *Reading* | | *Speaking* | | *Writing* |
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| 1. **Membership of professional bodies:** | |  | | | | |
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| 1. **Other skills:** | |  | | | | |
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| 1. **Present positions:** | |  | | | | |
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| 1. **Years within the firm:** | |  | | | | |
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| 1. **Key qualifications:** | |  | | | | |
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| 1. **Specific Country Experience:** | | | | | | |
| *Country:* | *Dates:* | | | | | |
| Country 1 | YYYY | | | | | |
| Country 2 | MM/YYYY—MM/YYYY | | | | | |
| Country 3 | MM/YYYY—MM/YYYY; MM/YYYY—MM/YYYY | | | | | |
| Country 4 | *etc.* | | | | | |
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| 1. **Professional Experience Record:** | | | | | | |
| **Date:** | **MM/YYYY—MM/YYYY** | | | | | |
| Location: |  | | | | | |
| Company: |  | | | | | |
| Client: |  | | | | | |
| Assignment: |  | | | | | |
| Position: |  | | | | | |
| Description: |  | | | | | |
|  |  | | | | | |
| **Date:** | **MM/YYYY—MM/YYYY** | | | | | |
| Location: |  | | | | | |
| Company: |  | | | | | |
| Client: |  | | | | | |
| Assignment: |  | | | | | |
| Position: |  | | | | | |
| Description: |  | | | | | |
|  |  | | | | | |
| **Date:** | **MM/YYYY—MM/YYYY** | | | | | |
| Location: |  | | | | | |
| Company: |  | | | | | |
| Client: |  | | | | | |
| Assignment: |  | | | | | |
| Position: |  | | | | | |
| Description: |  | | | | | |
|  |  | | | | | |
| **Date:** | **MM/YYYY—MM/YYYY** | | | | | |
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| Client: |  | | | | | |
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| Position: |  | | | | | |
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| Client: |  | | | | | |
| Assignment: |  | | | | | |
| Position: |  | | | | | |
| Description: |  | | | | | |
|  |  | | | | | |
| **Date:** | **MM/YYYY—MM/YYYY** | | | | | |
| Location: |  | | | | | |
| Company: |  | | | | | |
| Client: |  | | | | | |
| Assignment: |  | | | | | |
| Position: |  | | | | | |
| Description: |  | | | | | |

1. **Studies, Publications, Researches:**

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